



DEPARTMENT OF THE TREASURY  
BUREAU OF ENGRAVING AND PRINTING  
WESTERN CURRENCY FACILITY  
FORT WORTH, TEXAS 76131

April 17, 2019

Beryl Lipton  
MuckRock News  
Department MR 70855  
411A Highland Avenue  
Somerville, Massachusetts 02144-2516  
E-mail: 70855-08378569@requests.muckrock.com

**RE: FOIA Request No. 2019-03-172**

Dear Ms. Lipton:

On March 25, 2019, the Office of the Chief Counsel - FOIA and Transparency Services received your Freedom of Information Act (FOIA) request under 5 U.S.C. 552, filed on behalf of MuckRock News, to obtain a materials related to the funding, staffing, and activities of the Bureau of Engraving and Printing (BEP) FOIA office. No fees will be charged for processing your request.

1. Budget materials for the years 2017, 2018, and 2019, all budget materials or plans applicable to offices responsible for processing and response to OIA requests and appeals submitted to the BEP and its offices.

There are no records responsive to this request.

2. Staffing orders/reports/contacts for the years 2017 and 2018, staffing reports and plans, including the count of employees and for offices responsible for processing and responding to FOIA requests and appeals submitted to the BEP and its offices.

There are no responsive records for staffing orders, plans and contacts for the 2017 and 2018.

The 2017 and 2018 Annual FOIA Reports contain a staffing report on FOIA Personnel and costs:

<https://www.treasury.gov/FOIA/Documents/Treasury%20FY17%20FOIA%20Report.pdf>

0Annual%20Report.pdf

<https://home.treasury.gov/system/files/236/Treasury-Annual-FOIA-Report-FY18.pdf>

3. All staffing reports and plans for the year 2019.

There are no records responsive to this request.

4. Contact information, including email addresses and phone numbers for each FOIA officer currently tasked with an open public records request.

There are no records responsive to this request.

5. FOIA requester categories for the years 2017 and 2018, the designated category of each requester of a FOIA request to this office, including those assigned to the following categories: commercial; educational and noncommercial scientific institutions; representative of news media requester; all other requesters.

There are no records responsive to this request.

6. FOIA fee waivers for the years 2017, 2018. The number of fee waivers granted by this office and, if available, the tracking numbers for the FOIA requests to which waivers were granted.

<https://www.treasury.gov/FOIA/Documents/Treasury%20FY17%20FOIA%20Annual%20Report.pdf>

<https://home.treasury.gov/system/files/236/Treasury-Annual-FOIA-Report-FY18.pdf>

7. FOIA fee collection: For the years 2017 and 2018, any report capturing the following information:

Total estimated processing and copy fees quoted to FOIA requesters.

Total processing and copy fees collected by this Bureau from each fee category.

There are no records responsive to the request for total estimated processing and copy fees quoted.

There are no records responsive to this request based on fee category.

Total processing and copy fees collected by BEP can be found in the Annual FOIA Report.

<https://www.treasury.gov/FOIA/Documents/Treasury%20FY17%20FOIA%20Annual%20Report.pdf>

<https://home.treasury.gov/system/files/236/Treasury-Annual-FOIA-Report-FY18.pdf>

If you are dissatisfied with this decision, you may file an appeal within ninety days from the date of this letter to:

Director  
Bureau of Engraving and Printing  
14<sup>th</sup> and C Streets, S.W.,  
Washington, D.C. 20228

If you decide to appeal, please include the assigned request number, a copy of your request, the BEP response letter, and any other correspondence associated with your request. Both the letter and envelope should be clearly marked “FOIA Appeal”.

For further assistance concerning preparing a FOIA appeal, please go to our website at [money-factory.gov](http://money-factory.gov), and click on “FOIA” at the bottom of the page.

In addition, the Office of Government Information Services (OGIS), the Federal FOIA Ombudsman, offers mediation services to resolve disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. Using OGIS services does not affect your right to pursue litigation. Contact information for OGIS is set forth below:

*Office of Government Information Services National Archives  
and Records Administration  
8601 Adelphi Road—OGIS  
College Park, MD 20740-6001*  
[ogis@nara.gov](mailto:ogis@nara.gov)  
[ogis.archives.gov](http://ogis.archives.gov)  
202-741-5770  
1-877-684-6448

Sincerely,

*Linda Bailey*

Linda Bailey

Disclosure Officer

**CERTIFICATE OF SERVICE**

**FOIA Request No. 2019-03-172**

I certify that on this day the attached final letter was sent via e-mail to the following:

Beryl Lipton  
MuckRock News  
Department MR 70855  
411A Highland Avenue  
Somerville, Massachusetts 02144-2516  
E-mail: 70855-08378569@requests.muckrock.com

*Linda Bailey*

April 17, 2019

Linda Bailey  
Disclosure Officer  
Bureau of Engraving and Printing  
Office of the Chief Counsel  
FOIA and Transparency Services